



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING


RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
STATE SUPERINTENDENT

April 12, 2013

**MEMORANDUM**

TO: Intermediate School District Superintendents

FROM: Michael Radke, Director  
Office of Field Services (OFS) 

SUBJECT: Regional Intermediate School District (ISD) Partnership Grant Request for Proposal (RFP)

This memo is to inform you that the Michigan Department of Education (MDE), OFS application period is open for the Regional ISD Partnership Grant RFP. OFS is looking for an ISD to serve as a fiscal agent to manage funds for contracted staff and to assist in administering, implementing, and monitoring programs that improve the achievement of students most in need of supplementary assistance.

The previous grant will soon expire and this RFP allows us to advance our work together to serve the needs of the state. The partnership program will allow MDE to more effectively utilize existing state and federal funds to fulfill federal requirements and statewide initiatives. This new grant will reflect an increased sophistication in managing these funds in partnership with an ISD.

A technical assistance conference call to discuss the work to be performed and to give applicants an opportunity to ask questions is scheduled on **Tuesday, April 23, 2013**, from **1 p.m. – 2 p.m.** If you wish to participate in this conference call, please contact Leeanna Brunsell at 517-373-3921 or [Brunsell@michigan.gov](mailto:Brunsell@michigan.gov). Applicants are strongly encouraged to participate in this call. We require applicants to submit their proposal to Leeanna Brunsell, [Brunsell@michigan.gov](mailto:Brunsell@michigan.gov), at least one business day prior to the call on April 23 for review. Please indicate the organization you are representing, the names and titles of your team, and email contact information.

All inquiries relating to this grant should be addressed to Mike Radke at 517-373-3921 or [RadkeM@michigan.gov](mailto:RadkeM@michigan.gov) with the subject line: *Regional ISD Partnership Grant Questions*.

Attachment

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